



## Enrollment Agreement

I hereby apply for the admission and care of my child, \_\_\_\_\_, with Jarrell Montessori. Regardless of how many days are in each month or holidays, I agree to pay monthly school tuition in the amount of:

### FULL DAY PROGRAMS

NIDO Full Day/\$1,375 per month

BAMBINI Full Day/\$1,325

PRE-PRIMARY Full Day/\$1,240

PRIMARY Full Day/\$1, 200

### HALF DAY PROGRAMS

PRE-PRIMARY 5-Day Half Day/\$940

PRIMARY 5-Day Half Day/\$900

\*\*\*Please Note: When enrolling more than one child for full day academic care, there is a 10% sibling discount for the older child.

Nido: 2 - 9 months old
Bambini: 9 - 18 mo.
Pre-Primary: 18 - 36 mo.
Primary: 3 - 5 years old

Please Initial:

### Tuition

I understand that tuition is DUE and PROCESSED (ACH/Credit Card) ON THE 1ST DAY OF EACH MONTH (or 1ST and 15<sup>th</sup>, depending on which program chosen on Brightwheel), with the exception of July tuition which is weekly and run on Mondays. I understand that my child is admitted until they are unenrolled and that my agreement to pay for their care is not subject to change regardless of the reason for my child's absence(s). My monthly tuition payment includes the care and education of my child during the Full Day hours of 7:00AM until 6:00PM or the Half Day hours of 7:00AM until 12:00PM. I understand that unenrolling my child waives my right to reserve future enrollment. During the month of July, Jarrell Montessori offers prorated weekly rates as July is the only month a child can unenroll for all or part of the month and still reserve their spot for August. I understand that there is no vacation credit, and should I unenroll my child to go on an extended stay elsewhere, my child's spot will not be saved for their return unless I am paying tuition while they are gone. Tuition and fee rates may be increased at any time, and if they do, I will receive notice of the increased tuition via email at least one full month before the new rate goes into effect. My checked box above indicates which program I want my child enrolled in and I agree to pay tuition and all fees as listed in this Enrollment Agreement or as advertised on Jarrell Montessori's website after a tuition increase, whichever is higher. When or if my child ages up to another program, the tuition rate posted on the website is the rate that will be charged.

### Pictures and Social Media

I understand that by signing this Enrollment Agreement I am giving permission to Jarrell Montessori's Staff to take pictures and/or video of my child and to possibly post them on Jarrell Montessori's website and social media pages, bulletin boards, schoolwide communication, Brightwheel messaging, etc. Neither child nor parents will be compensated for photos or video taken. I am aware that I can submit a letter asking for my child not to be photographed or recorded visually for any reason, but then my child will not be allowed to participate in any classroom pictures or events that are photographed.

### Fees

I understand that a non-refundable \$300 annual Materials Fee is due upon return of the signed Enrollment Agreement (a prorated amount of \$150 if enrolling between January to May). The Materials Fee is due at the beginning of enrollment and then annually on June 1st. There is a non-refundable one-time Registration Fee of \$400 per family due upon return of the signed Enrollment Agreement. My non-refundable payment for fees will be collected when I submit this signed Enrollment Agreement or up to one month prior to enrollment, whichever is shorter. If I choose to unenroll after Jarrell Montessori has collected my fees payment, I understand that I will not receive a refund because fees are non-refundable. As soon as a spot is offered by Jarrell Montessori and accepted by me, I will be charged (ACH or credit card) for fees to secure enrollment. Enrollment is not guaranteed until Jarrell has 1) A signed Enrollment Agreement, 2) A spot is offered, and 3) Fees have been paid in full.

**Late Pick Up Fees/Late Payment Fee/Returned Payment**

I understand that a **Late Pick Up Fee of \$2 PER MINUTE** will be assessed for a Full Day child after 6:00PM or Half Day child after 12:00PM. The Late Pick Up Fees will be run on my ACH or credit card account attached to my account. Also, chronic late pick up of a child **7 or more times** in a school year may result in termination of enrollment. *If an ACH or credit card payment is returned for any reason, a \$25 Bounce Fee as well as the \$25 Late Fee per day will be assessed, if applicable.* If a payment is late, the late tuition payment needs to be paid via credit card, cashier's check or money order. All other payments will be run using the method on my Brightwheel account. Cash is NOT accepted. Credit cards have an additional processing fee (check Brightwheel for more information). Chronic bounce fees of 2 or more times per school year may result in termination of the ACH payment option and possibly unenrollment.

**Payment Options**

I am aware that I have three payment options for tuition and fees: ACH (preferred method), credit card, or cashier's check/money order. Personal checks and cash are NOT accepted. ACH is linked to my checking account and is free of charge (payment options are set up on my Brightwheel app). If my child is enrolled in a full day program, then I am aware that I have the option of paying tuition once per month on the 1st or twice per month on the 1st and 15th only if using the ACH payment option. All other forms of payment must be paid in full on the 1st of the month. If I choose to use a credit card, there is an additional service charge (Brightwheel has more information). If the 1st or 15th of the month lands on a weekend or holiday, tuition will be due and run on the next business day.

**Withdrawing**

A two-week signed or emailed written notice is required before withdrawing my child from Jarrell Montessori. Even if my child does not attend or stays only a portion of their remaining two weeks with Jarrell Montessori, I understand that I am still obligated to pay the full two week's tuition. Jarrell Montessori also has the right to refuse future enrollment for any reason at any time. If I choose to withdraw my child for any reason (except during the month of July) and then re-enroll at a later time, I understand that I will pay a \$400 Re-Enrollment Fee, and if 6 or more months have passed, the \$300 Materials Fee.

**Liability Waiver**

I understand that my child and all children at Jarrell Montessori will be engaging in activities that may involve risk or injury. I will not hold Jarrell Montessori including its agents and/or employees responsible for risk, injury or medical treatment cost. In consideration for acceptance of my child as a student at Jarrell Montessori, my signature below means that I agree to and will abide by all of the aforementioned policies and procedures in this Enrollment Agreement.

*What is the requested START DATE?* \_\_\_\_\_

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
Male or Female?

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

1) Classrooms Shown on Tour: \_\_\_\_\_

2) Referral? Yes/No Name of referring family?

3) How did they hear about us? Internet/Yelp/Referral/Saw Location/Other

4) Waiver, if any?